Purchase to Pay Supplier Portal
Frequently Asked Questions (FAQs)
采购到付款 供应商一站式门户网站
常见问题解答

Texas Instruments

Q: **Why is TI using a new portal? 为什么 TI 采用新的一站式门户网站?**

A: TI is developing an integrated purchase-to-pay portal to support efficiency, execution and growth. The portal will make it more efficient and streamlined for suppliers to do business with TI. The portal is an easy, online way of engaging that also provides enhanced security and data protection.
TI 正在开发一个集成购买到付款的一站式门户网站，以支持更好的效率，执行和增长。 该门户网站将帮助供应商与 TI 开展业务的效率和简化程度更高。 门户网站是一种简单的在线互动方式，还提供增强的安全性和数据保护。

Q: **How will suppliers benefit by using TI's portal? 供应商使用 TI 的门户网站有哪些益处?**

A: The portal automates manual transactions across most purchase-to-pay activities and reduces manual errors through greater connectivity with suppliers. It also lowers fraud risk due to improved system security, which is especially important as cybercrime continues to escalate worldwide.
该门户网站可在大多数采购到付款活动中实现手动交易自动化，并通过与供应商的更好连接减少手动错误。 由于系统安全性的提高，它还可以降低欺诈风险，这一点在网络犯罪全球范围持续升级时尤为重要

Q: **How will the portal change the way TI does business with suppliers?**
该门户网站将如何改变 TI 和供应商开展业务的方式?

A: The portal automates manual processes for both TI and suppliers through smart workflows and by replacing disconnected email communications and SharePoint sites. In Phase 1, the portal will go live for supplier onboarding and maintenance functions. As additional functionality becomes available in 2024 and 2025, suppliers will use the portal for procurement and invoicing functions, including the ability to acknowledge and update delivery dates, prices and quantities.
该门户网站用更智能的工作流程替代了之前的电子邮件和 SharePoint，使 TI 和供应商的手动流程自动化。 在第 1 阶段，将上线供应商信息登记备案和和维护功能。 随着其他功能在 2024 年和

2025 年推出，供应商将使用该门户完成 TI 对其的采购活动和开具发票的功能，包括确认和更新交付日期，价格和数量。

Q: **When will the portal become fully functional? 这个门户网站什么时间会全部正常运行？**

A: Although subject to revision, at this time we anticipate deployment of Phase 1 before the end of March 2024. Follow-on additional phase deployments will take place throughout 2024 and mid-2025. Expect additional communications about planned deployments as we progress through this effort.
虽然可能会进行修订，但目前我们预计将在 2024 年 3 月底之前部署第 1 阶段。 后续阶段的部署将在 2024 到 2025 年中期间进行。 随着我们这项工作中的开展，我们会进行关于计划部署的其他沟通。

Phase 1: Supplier Onboarding and Maintenance	Global	Phase 1
Phase 2: Procurement, eCatalog, Accounts Payable & Invoicing	U.S., Canada, Mexico EMEA Asia, Japan	Phase 2 Phase 2 Phase 3
Phase 3: Purchase Order Acknowledgement and Collaboration (MRP)	Global	Phase 3

第一阶段：供应商信息登记和维护	全球	第一阶段
第二阶段：采购，电子目录，应付帐款和开票	美国，加拿大，墨西哥 欧洲 亚洲，日本	第二阶段 第二阶段 第三阶段
第三阶段: 采购订单交付确认和合作(物料采购需求)	全球	第三阶段

Q: **Will all suppliers be required to use the portal? 所有供应商都必须使用此门户网站吗？**

A: Yes. All suppliers will be required to use the portal when it becomes available to conduct business with TI. Suppliers will be required to use the portal for account maintenance activities, which includes providing information about account representatives (i.e., relationship manager, quality manager, accounts payable contacts) and making information updates (contacts, bank data, company name, legal entity changes, etc.)
是的。 当该门户网站开始正常运行后，所有供应商都必须使用该门户网站。 供应商将需要使用该门户网站进行账户维护活动，包括提供账户的相关信息(即客户经理，质量经理，应付账款联系人)和进行信息更新(联系人，银行数据，公司名称，法律实体变更等)

Q: **What actions do suppliers need to take to access the portal?**
供应商怎样才可以访问这个门户网站呢？

A: Suppliers must complete training which will walk through the registration steps, as well as basic portal usage. Then they can go to the portal to register. Once registered, suppliers should confirm that all of their company information is correct.
供应商必须完成登记和基本门户网站使用的培训。 然后进入门户网站进行注册。 注册后，供应商应确认其公司所有信息均正确无误。

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Q: **Does the portal provide translation for languages besides English?**
该门户网站是否提供除英语以外的其他语言的翻译

A: The portal has translation support for six languages including English, French, German, Japanese, Simplified Chinese, and Spanish. These languages are included as a part of the Phase 1 deployment. Two additional languages or dialects, Traditional Chinese and Korean, will be available at a later date.
门户网站支持六种语言的翻译，包括英语，法语，德语，日语，简体中文， 和西班牙语. 这些语言是阶段 1 部署的一部分。 另外两种语言或方言(繁体中文和韩语)将在稍后提供。

Q: **Will suppliers be able to use the portal to manage their security access?**
供应商是否能够使用门户网站管理其安全访问？

A: Yes. The portal has functionality for suppliers to securely update login information and to add or change portal access for team members that serve in various functions across their organizations. Two-factor authentication will also be enabled as an additional security safeguard to minimize the risk of unauthorized access.
是的。 该门户网站提供供应商安全更新登录信息的功能，并为其组织中担任各种职能的团队成员添加或更改门户访问权限。 还将启用双因素身份验证作为额外的安全保障，以最大限度地降低未经授权访问的风险。

Q: **Will suppliers be charged to use the portal? 供应商是否需要付费才能使用该门户网站？**

A: No. The portal will be available for TI suppliers at no charge.
不需要。TI 供应商可免费使用该门户网站。

Q: **Will the portal be used as a platform to conduct business in situations when suppliers pays TI for services such as material recycling, reclaimation services, etc.? 如果是供应商向 TI 支付费用进行的回收服务包括材料回收，其它回收服务等，此门户网站是否将用作开展业务的平台？**

A: Yes, at a future stage of the deployment, the portal will be used as the solution for suppliers to submit credit memos and payments to TI. Processes currently used for these activities will continue until the neccessary portal functionality is available.
是的，在未来的部署阶段，门户将用作供应商向 TI 提交信用通知单（credit memo）和付款的平台。 在相关的门户功能可用之前，仍然采用现有的方式处理相关事宜。

Q: **How will legal bills submitted through Legal Tracker be handled?**
如何处理通过"法务账单系统（Legal Tracker）"提交的法律账单

A: It will not affect the Legal Tracker process currently in place. The portal is a separate system and will not impact TI's Law Department processes managed through Legal Tracker.
这不会影响目前的法律跟踪程序。 该门户网站是一个独立的系统，不会影响通过法务账单系统 （Legal Tracker）管理的 TI 法律部流程。

Q: **Will current e-catalogs (punch out) be functional within TI's SAP SRM system?**
当前的 e-catalogs (punch out)是否可以在 TI 的 SAP SRM 系统中使用？

A: Supplier catalogs will remain as in SAP and are not impacted by this Phase 1 deployment. As a deliverable for Phase II, catalogs will be transitioning to the portal on a region by region basis. Communications on the timing for this change will be provided prior to Phase II deployment.
供应商 catalogs 将保持在 SAP 中的状态，不受此阶段 1 部署的影响。 作为第二阶段的目标，catalogs 将按区域向门户过渡。 在第二阶段部署之前，将会对更改时间进行沟通。

Q: When will the portal be available? 该门户网站何时可以使用?

A: TI will send notice once the portal goes live.
TI 将在门户网站上线后发送通知。

Q: When will I be able to register in the portal? 我何时可以在门户网站中注册?

A: Each company has been assigned a System Administrator (Sys Admin), customarily an Accounts Receivable contact. Once the portal is live, Sys Admins will also receive a separate email with login information prompting them to complete registration.
已为每个公司分配了系统管理员，通常是应收账款联系人。 门户网站上线后，系统管理员还将收到一封单独的电子邮件，其中包含登录信息，提示他们完成注册。

Q: I thought I was the Sys Admin, but did not receive an additional email with registration details, what should I do? 我以为我是系统管理员，但没有收到包含注册详细信息的额外电子邮件，我该怎么办?

A: Please contact us at p2pauto_reply_ext@list.ti.com
请通过 p2pauto_reply_ext@list.ti.com 与我们联系

Q: How do I access training?如何访问培训?

A: The training is available at https://www.ti.com/about-ti/suppliers/supplier-overview.html.
该培训可在 https://www.ti.com/about-ti/suppliers/supplier-overview.html 上获取。

Q: If I have questions, who can I contact receive more information about this project?
如果我有任何疑问，我可以联系谁，以获得有关此项目的更多信息?

A: If you have additional questions or concerns related to this project, contact your TI representative. If you do not know your TI representative, send a message to: p2pauto_reply_ext@list.ti.com.
如果您有与此项目相关的其他问题或疑虑，请联系您的 TI 代表。 如果您不认识您的 TI 代表，请发送邮件至：p2pauto_reply_ext@list.ti.com。

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